

**To:** All Horizon Staff

**From:** Maura McKinnon, Chief Human Resources Officer

**Date:** March 22, 2020

**Re:** **Bulletin #8a – COVID-19 – Active Screening for Staff and Designated Entrances**

### **Active screening**

Horizon is doing its part in flattening the curve on COVID -19. We take the health and safety of staff, visitors and patients seriously. As part of the state of emergency declared for N.B., we have an obligation to screen all persons entering our facility including staff and physicians.

Active screening is in various stages of implementation across the organization. By end of day Monday, all staff will be required to use only designated entrances and answer screening questions upon entry. This will occur each time they re-enter the facility.

Staff screening has been implemented at the following locations:

- Dr. Everett Chalmers Regional Hospital (physician entrance is now closed)
- Oromocto Public Hospital
- Albert County Community Health Centre
- Sackville Memorial Hospital
- 81 Albert St.
- 125 Mapleton Rd.
- Charlotte County Hospital
- Grand Manan Hospital
- St. Joseph's Hospital
- Sussex Health Centre
- Upper River Valley Hospital
- Hotel Dieu St. Joseph

Staff screening will begin in other areas at the following times:

- Miramichi Regional Hospital: 6 p.m. on March 23
- The Moncton Hospital: 6 p.m. on March 23
- Saint John Regional Hospital: 12 noon on March 23

### **Designated entrances for staff and physicians**

Horizon is doing its part in flattening the curve on COVID-19. As part of the state of emergency declared for N.B., we have an obligation to screen all persons entering our facilities including staff and physicians.

All staff and physicians should enter through designated staff entrances to complete active screening. You can leave using any door but will be required to re-enter through a designated entry.

#### **Fredericton Area**

**Dr. Everett Chalmers Regional Hospital** (physician entrance is now closed)

- 9 p.m. to 6 a.m.: Emergency Department entrance
- 6 a.m. to 9 p.m.: Main entrance
- 6:30 to 8:30 a.m. enter from the following access points:
  - Staff doors at the rear of the building by the Family Medicine Teaching Unit (FMTU)
  - Newly built entrance between the physician entrance and the CHAT theatre parking lot.

#### **Oromocto Public Hospital**

- Main hospital entrance
- Emergency Department

#### **Upper River Valley Area**

##### **Upper River Valley Hospital**

- 6 a.m. to 8 p.m.: Rear employee entrance or main entrance
- 8 p.m. to 6 a.m.: Emergency Department

##### **Hotel Dieu St. Joseph**

- Monday to Friday, 6:30 a.m. to 8:30 a.m.: Oncology / rear staff entrance
- Monday to Friday, 6:30 a.m. to 7 p.m.: Main entrance

- Monday to Friday, 7 p.m. to 6:30 a.m.: Emergency Department
- Saturday to Sunday, 6:30 a.m. to 8 a.m.: Main entrance
- Saturday to Sunday, 8 a.m. to 6:30 a.m.: Emergency Department

Please note: The Oncology entrance doors will be locked, and staff access will be removed from the swipe system. A screener will be there to open door at specified times.

### Miramichi Area

#### **Miramichi Regional Hospital**

- Main staff entrance at rear of building (physician entrance is now closed)
- Main entrance

### Moncton Area

#### **The Moncton Hospital**

- Nurses residence
- Staff shuttle entrance
- Ambulatory care main entrance
- Professional arts building link door

Please note: underground parking at TMH is now closed.

#### **Sackville Memorial Hospital**

- Extra Mural entrance

#### **81 Albert St.**

- Front Entrance only

#### **125 Mapleton**

- Usual card access entrance

### Saint John Area

#### **Saint John Regional Hospital**

- Level 0 staff entrance
- Level 1 staff entrance (east) by Foundation office

#### **Charlotte County Hospital**

- Entrance off the front staff parking area

### **Grand Manan Hospital**

- Entrance form the back-parking lot

### **St. Joseph's Hospital**

- Rear staff entrance by Receiving

### **Sussex Health Centre**

- Main entrance
- Dialysis entrance