

To: All Staff

From: Maura McKinnon, Chief Human Resource Officer

Date: April 15, 2020

Re: **Employee Screening Update**

As an update to [Bulletin 18c](#) sent on April 6, employees should be calling directly to Employee Health if they are symptomatic or are feeling uncharacteristically unwell.

Testing for COVID-19 in New Brunswick is being broadened to capture more potential cases of the disease. Dr. Jennifer Russell, chief medical officer of health, announced that testing would now be recommended for people exhibiting at least two of the below five symptoms.

To reduce unnecessary risk, if you would answer "**yes**" to any of the below questions, **do not** report to work to go through Employee screening; please contact Employee Health from home.

1. Do you have any two of the five following symptoms?
 - Fever or signs of fever (chills, feeling cold/shivers)
 - New cough or a cough that is getting worse
 - Sore throat
 - Runny nose
 - Headache
2. Have you travelled outside of the province in the last 14 days?
3. Have you had close contact without the use of appropriate protective equipment with a **confirmed** case of COVID-19?
4. Have you been in contact with Employee Health related related to a previous Employee screening and have had symptoms change since then?

Employee Health is prepared to respond to all employees in a timely manner including on the weekends and they have the ability to do a priority referral to the Dispatch Centre for any employee that needs to be referred to the Assessment Centre.

Also, it is also important to follow your facility's procedures for absence notification.

NOTE: Physical distancing must also be maintained during the screening process for both safety and privacy reasons.